

# Express Entry

## Documents Checklist

### 1. Identity Documents



- ☐ Valid passport(s) or travel document(s)
- ☐ Copies of stamped pages in passport
- ☐ Copies of visas and permits
- ☐ English/French translation  
If needed • [Learn More](#)

### 2. Family and Relationship Documents



- ☐ Birth certificate(s)
- ☐ Marriage certificate  
If applicable
- ☐ Divorce certificates  
If applicable
- ☐ Common-law union statutory declaration or Common-law union affidavit  
If applicable
- ☐ Proof of common-law relationship  
[Learn More](#)
- ☐ English/French translation of the proof of common-law relationship  
If needed • [Learn More](#)
- ☐ Photos meeting IRCC specs  
Principal applicant and family members in the application

### 3. Language Proficiency Tests



- ☐ Official language test results valid within 2 years  
E.g. IELTS, CELPIP, TEF/TCF • [Learn More](#)

## 4. Education Documents



- ☐ **Diplomas, degrees, certificates, transcripts (College, Bachelor, etc)**  
For credentials obtained outside Canada
- ☐ **Educational Credential Assessment (ECA)**  
For credentials obtained outside Canada • [Learn More](#)
- ☐ **Diplomas, degrees, transcripts (College, Bachelor, etc)**  
For credentials obtained in Canada
- ☐ **Skilled-trades qualification certificate**  
If applicable
- ☐ **English/French translation**  
If needed • [Learn More](#)

## 5. Work Experience & Qualification Documents



- ☐ **Work reference letters from employers**  
Detailing job title, duties, dates, hours, and salary on company letterhead • [Learn More](#)
- ☐ **Supporting evidence such as pay stubs or contracts**
- ☐ **Job offer letters, trade qualification certificates**  
If applicable • [Learn More](#)
- ☐ **English/French translation**  
If needed • [Learn More](#)

## 6. Police Certificates & Background Checks



- ☐ **Police clearance certificates**  
From all countries where lived ≥ 6 months since age 18 for applicant & family members • [Learn More](#)
- ☐ **Criminal or background checks as required**
- ☐ **English/French translation**  
If needed • [Learn More](#)

## 7. Provincial Nomination and Certificate



- ☐ **Nomination certificate and supporting documents**  
If applying through a Provincial Nominee Program (PNP) • [Learn More](#)

## 8. Proof of Funds



- ☐ **Bank statements for the past 6 months**  
[Learn More](#)
- ☐ **Investment account statements**  
[Learn More](#)
- ☐ **Official letter from financial institution**  
Confirming available funds adequacy • [Learn More](#)
- ☐ **English/French translation**  
If needed • [Learn More](#)

## 9. Medical Exam and Health Requirements



- ☐ **Immigration Medical Exam results from an IRCC-approved panel physician**  
Required at the final application stage • [Learn More](#)

## 10. Additional Documents



- ☐ **Use of a Representative Form (IMM 5476)**  
Required if you're using an immigration consultant or lawyer to assist with your application
- ☐ **Letter of Explanation (LoE)**  
A personal letter where you explain special circumstances, missing documents, or provide clarifications to strengthen your application
- ☐ **Proof of Family Relationship(s) in Canada**  
If applicable
- ☐ **Documents Relating to Income Taxation**  
If relevant

## Disclaimer

This checklist has been prepared by Moving2Canada for general informational and reference purposes only. It is not a comprehensive or personalized list of the documents required for your final Express Entry application. The specific documents you need may vary based on your individual circumstances and will be provided by Immigration, Refugees and Citizenship Canada (IRCC) during your application process. IRCC reserves the right to request additional documentation at any stage of the application process.



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